

# Texas Real Estate Commission Licensee Files

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## General

### Population

The Public Information Licensee Files contain data on individuals and organizations currently licensed by the Texas Real Estate Commission (TREC). It also contains those with a status of expired, suspended, relinquished, revoked, or deceased within the last five years.

### Data

The related license data for organizations regards their officer. The related license data for individuals regards their sponsor.

### Format

Below you will find the shared file format of each of the following licensee data files provided on the TREC website:

- "trecfile.txt" (found in "trecfile.zip"),
- "inspfile.txt" (found in "inspfile.zip"), and
- "ERWfile.txt" (found in "ERWfile.zip")

### Instructions

Each file can be imported into Microsoft **Access**, Microsoft **Excel 2007** (or later), and other spreadsheet software and database management systems, **as long as the program can handle importing more than 150,000 records**. Microsoft offers instructions on how to import text data into Excel and Access. Quick links of this instruction can be found below:

Importing into Microsoft Excel:

<http://office.microsoft.com/training/training.aspx?AssetID=RC011801181033>

Importing into Microsoft Access:

<http://office.microsoft.com/en-us/access/HP051876101033.aspx>

Once the data is imported into the spreadsheet or database of your choice, you may filter the data in order to match the requirements you are searching for. Microsoft also provides instructions on how to print labels from Excel and Access as shown below.

Printing Labels from Microsoft Excel:

<http://office.microsoft.com/en-us/excel/HP052037601033.aspx>

Printing Labels from Microsoft Access:

<http://office.microsoft.com/en-us/access/HP051874161033.aspx>

## Data Format

### File

Records are newline-delimited (carriage return, line feed). Fields are variable length and tab-delimited. The length (Len) for each item below is the maximum length of the item.

### License

#	Field	Len	Comments
1	License Type	4	See codes below
2	License Number	10	Numeric, may contain an embedded hyphen
3	Full Name	64	<first name> <middle name(s)> <last name> or business
4	Suffix	4	
5	License Status	2	See codes below
6	Original License Date	8	CCYYMMDD
7	License Expiration Date	8	CCYYMMDD
8	Education Status	1	See codes below
9	MCE Status	1	See codes below
10	Designated Supervisor Flag	1	See codes below
11	Phone Number	12	999-999-9999
12	Email Address	100	
13	Mailing Address Line 1	54	
14	Mailing Address Line 2	40	
15	Mailing Address Line 3	40	
16	Mailing Address City	20	
17	Mailing Address State Code	2	
18	Mailing Address Zip Code	10	99999 or 99999-9999
19	Mailing Address County Code	3	999; see County Code file on TREC website
20	Physical Address Line 1	54	
21	Physical Address Line 2	40	
22	Physical Address Line 3	40	
23	Physical Address City	20	
24	Physical Address State Code	2	
25	Physical Address Zip Code	10	99999 or 99999-9999
26	Physical Address County Code	3	999
27	Related License Type	4	See codes below
28	Related License Number	10	
29	Related License Full Name	64	<first name> <middle name(s)> <last name> or business
30	Related License Suffix	4	
31	Relationship Start Date	8	CCYYMMDD
32	Agency Identifier	9	numeric

## Codes

### License Type

Code	Description
SALE	Salesperson
BRK	Individual Broker
BLLC	Limited Liability Corporation Broker
BCRP	Corporation Broker
6	Partnership Broker
REB	Broker Organization Branch
PRIN	Professional Inspector
REIN	Real Estate Inspector
APIN	Apprentice Inspector
ILLC	Professional Inspector LLC
ICRP	Professional Inspector Corporation
ERWI	Easement and Right-of-Way Individual
ERWO	Easement and Right-of-Way Business

### License Status

Code	Description
20	Current and active
21	Current and inactive
30	Probation and active
31	Probation and inactive
45	Expired
47	Suspended
56	Relinquished
57	Revoked
80	Deceased

### Education Status

Code	Description
0	No SAE Requirement
1	SAE Requirements Outstanding
2	SAE Requirements Met

### MCE Status

Code	Description
0	No MCE Requirement
1	MCE Requirements Outstanding
2	MCE Requirements Met

### Designated Supervisor Flag

Code	Description
0	Not Designated Supervisor
1	Designated Supervisor